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**CITY OF DANA POINT  
OCEAN WATER QUALITY SUBCOMMITTEE  
DRAFT MEETING MINUTES**

Tuesday, November 13, 2007  
3:00 – 5:00 p.m.

City Hall Offices  
Admin. Conf. Room  
33282 Golden Lantern  
Dana Point, CA 92629

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**CALL TO ORDER:** The meeting was called to order at 3:03 by Joel Bishop.

**ROLL CALL**                      **Council Member Joel Bishop, Wayne Rayfield, Michael Kelly, Dick Dietmeier, Brad Fowler, Nyle Schafhauser.**

All present with the exception of Dick Dietmeier and Brad Fowler who advised in advance that they would not be able to attend the meeting.

Other attendees included: Mike Dunbar, Lisa Zawaski, & Emanuel Patrascu.

**A.     APPROVAL OF ACTION MINUTES**

Action minutes of 11/11/07 Approved.

**B.     PUBLIC COMMENTS**

Any person wishing to address the Subcommittee during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Subcommittee from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Subcommittee, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

No public comments. Ed Lehban was present but did not have any comments at this time.

**C.     CONSENT CALENDAR**

There were no items on the Consent Calendar.

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**D. PUBLIC HEARINGS**

There were no Public Hearings.

**E. PUBLIC MEETINGS**

There were no Public Meetings.

**F. OLD BUSINESS**

There was no Old Business.

**G. NEW BUSINESS**

**ITEM 2: Salt Creek Recycling**

Lisa and Mike provided a briefing and update on the potential project. NO ACTION at this time; however they project is being pursued. Update to be reported in March, 2008.

**ITEM 3: Sea Terrace Park**

Lisa and Mike provided a briefing and update on the potential water storage sites. NO ACTION at this time.

**ITEM 4: State Water Board's proposed recycling policy.**

Mike provided a briefing and potential impacts in the long-term. Lisa to email the policy to members.

**ITEM 5: Coordination with SJC & SC Water Quality Meetings**

Members supported the idea of meeting with neighboring cities to review initiatives, successes and issues. Lisa to schedule meeting in first quarter of 2008.

**ITEM 6: Discuss options for expanding grease interceptor program to all FSE's, even when required.**

Members supported the idea of expanding the program to all FSE's who install a grease interceptor in a phased approach starting with hot spot areas. Lisa to have program reviewed by attorney and upon approval, develop method of implementation. Mike to get list of FSE's who have applied and FSE's in hot spot areas. More marketing of program is encouraged.

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**ITEM 7: Smoker's Outposts in Town Center / Assist EOS**

The City will include a link on website to help promote this initiative.

**ITEM 8: Water Audits/Notification for high water users**

Lisa to provide list of addresses where notices have been sent to Mike and Larry for follow-up.

**H. STAFF REPORTS**

**ITEM 9: TMDL/NPDES Permit Update**

Information provided. A public hearing for the TMDL is scheduled for December 12. Revised materials should be available by November 30. No update on NPDES Permit.

**ITEM 10: Legislative Update**

Emanuel provided an update on water initiatives.

**I. MEMBER COMMENTS**

No member comments.

**J. ADJOURNMENT**

The *next* regular meeting of the Ocean Water Improvement Subcommittee was scheduled for January 8, 2008 at 3:00pm. Typically 2<sup>nd</sup> Tuesday of the month. There will be no meeting in December.