



# CITY OF DANA POINT

## NEIGHBORHOOD MAINTENANCE & IMPROVEMENT GUIDE

The City has adopted Municipal Codes to address property maintenance and neighborhood preservation for all residents. These codes protect the community from conditions that may be detrimental to property values, harmful to neighborhood character, and hazardous to public health and safety. This guide is intended to help the public understand various public nuisance codes and help them determine which City department to contact for enforcement and regulation.

The City utilizes a community-based approach for enforcement of the Dana Point Municipal Code (DPMC), encouraging participation from all members of the community including residents, civic organizations, businesses and neighborhood associations.

This guide provides a summary of the City's Municipal Code as well as tips and options for maintaining the appearance of your property and neighborhood. The full DPMC can be found at [www.danapoint.org](http://www.danapoint.org). Should you notice code violations in your neighborhood, or have any questions, you are encouraged to contact the City.

### PLEASE CONTACT THE CITY OF DANA POINT CODE ENFORCEMENT DIVISION FOR CONCERNS ON THE FOLLOWING:

**PUBLIC NUISANCES** – Chapter 6.14 of the DPMC, Nuisances General, was created in order to protect Dana Point citizens and their properties from conditions which are offensive or annoying to the senses, detrimental to property values and community appearance, and/or hazardous or injurious to the health, safety or welfare of the general public. This chapter of the municipal code is necessary to effectively abate or prevent the development of such conditions in the City of Dana Point.

Properties must be maintained to preclude debris, deteriorated paint, fences in disrepair, broken fences, weeds, barren landscape that may cause dust, abandoned construction, accumulation of trash and discarded materials, deteriorated parking lots, and construction debris.

**TRASH BINS AND OTHER BULKY ITEMS** – Trash bins shall be stored out of public view and not placed at the curb before 5 P.M. the day before collection, or after 8 A.M. the day after collection (DPMC Section 6.10.040 (c)). CR&R conducts trash pick-ups in the City, including bulky items. Contact CR&R at (877) 728-0446 for more information on bulky item pick-ups at your residence.

**GRAFFITI** – Graffiti is defined as any unauthorized spraying of paint or marking of ink, chalk, dye or similar substances on buildings or structures. Any individual that places graffiti is subject to civil or criminal prosecution. Call the Graffiti Hotline at (949) 248-3573 or report via Report to DP Application.

**PERMITTED HOURS FOR CONSTRUCTION** – 7:00 A.M. to 8:00 P.M. Monday through Saturday. Construction is prohibited on Sundays and Federal Holidays.

**NOISE** – Fixed noise sources shall not exceed 55 decibels (above the ambient noise) from 7:00 A.M. to 10:00 P.M. and 45 decibels from 10:00 P.M. to 7:00 A.M. (DPMC Section 11.10.012). If a continued loud noise is disturbing your peace during business hours please contact Code Enforcement, if it is after business hours contact the Sheriff's Department's non-emergency dispatch number - (949) 770-6011.

**CONSTRUCTION WITHOUT PERMITS** – Work performed without permits and/or approvals is a violation of the California Building Code as well as the City's Municipal Code. Most improvements require review and/or permitting by the City. To avoid potential penalties, including but not limited to fees for reconstruction, contact the Planning or Building Divisions at (949) 248-3564 prior to beginning any construction work.

**ILLEGAL GARAGE CONVERSIONS/ SECOND UNITS** – Garages shall be utilized for the parking/storage of vehicles, and under no circumstances be converted to habitable space. However, second units are permitted as attached or detached structures in all zoning districts zoned for single-family uses, subject to the standards of the Dana Point Zoning Code (DPZC) (including setbacks, heights, etc.).

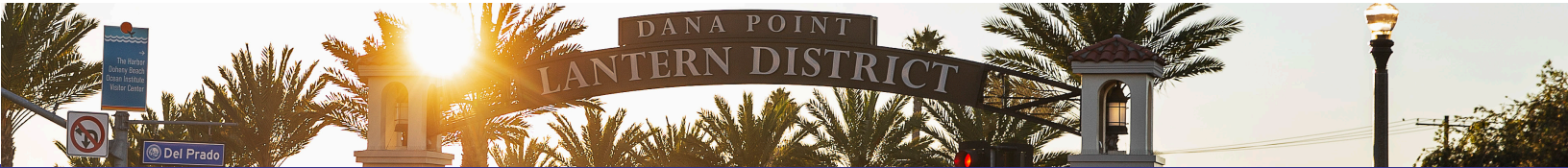
**WATER QUALITY** – The Public Works Department is responsible for monitoring any discharges from business, commercial, industrial or residential activities that might pollute local water sources. For reporting pollution or overwatering concerns please contact City's Code Enforcement Division, or report on Report 2 DP.

**PORTABLE SIGNS** – Portable signs for commercial businesses need to be approved and permitted through the Planning Division. DPMC Section 9.37 provides additional information concerning portable signs and prohibits placement of signs on or extending over any public property, public easement, or in the public right of way.

**DISPOSAL OF HAZARDOUS WASTE** – Hazardous household wastes must be disposed of at a certified collection center. The Prima Deshecha Landfill accepts hazardous waste and is open Monday - Saturday for FREE drop-offs, 9:00 A.M. – 3:00 P.M.

**INOPERABLE VEHICLES** – Inoperable vehicles may not be parked on public or private property if they are in public view from other properties and/or to the public (DPMC Section 6.14.201). To report inoperable vehicles on public property, contact the OC Sheriff at (949) 770-6011. For inoperable vehicles on private property, contact Code Enforcement at (949) 248-3564.

**GARAGE SALES** – A maximum of four, two-day sales per parcel, per year are allowed. Signs advertising the sale may not be placed on public property.



## THE FOLLOWING CONCERNS INVOLVING VEHICLES ON A PUBLIC STREET SHOULD BE REPORTED TO THE ORANGE COUNTY SHERIFF'S DEPARTMENT

**PARKING ON PUBLIC STREETS** is restricted to a maximum of 72 hours. Vehicles parked for over 72 hours may be considered abandoned and subject to towing by the OC Sheriff's Department (DPMC Section 12.08).

**OVERHANGING VEHICLE FROM A DRIVEWAY**, which causes blocking of a sidewalk, is illegal according to the California Vehicle Code. If there is no sidewalk, parked cars on a driveway cannot extend beyond the width of cars that are parallel parked on adjacent curbs.

**RECREATIONAL & COMMERCIAL VEHICLES** which are greater than 80 inches in width cannot be parked on residential streets between 8:00 P.M. and 6:00 A.M. Unattached trailers are prohibited on public streets for more than two hours.



## ALL COMPLAINTS CONCERNING ANIMALS SHOULD BE REPORTED TO CASA - (949) 492-1617

**ANIMALS & BARKING DOG** complaints are handled by Coastal Animal Service Authority (CASA). To report a barking dog or other animal nuisance call CASA at (949) 492-1617 or you can fill out an online form at [www.san-clemente.org/departments-services/animal-services/animal-services-home/barking-ordinance](http://www.san-clemente.org/departments-services/animal-services/animal-services-home/barking-ordinance). For concerns involving animals including the keeping of bees or poultry please contact CASA.

## REPORTING VIOLATIONS

When reporting a possible code violation to the City, be sure to include as much information as possible so that we can remedy the situation. Please provide the following:

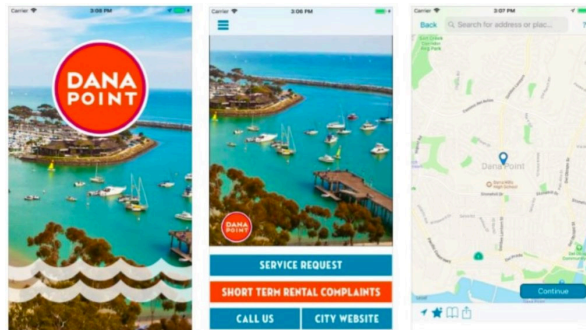
- The address of the violation site.
- The specific complaint.
- Your name and contact info (which will remain confidential).

### CITY OF DANA POINT CODE ENFORCEMENT

33282 Golden Lantern Dana Point, CA 92629 (949) 248-3564

[www.danapoint.org/codeenforcement](http://www.danapoint.org/codeenforcement)

Submit a Request for Service on your mobile device via the Report 2 Dana Point Mobile Application or online via the Report 2 Dana Point weblink. See the City's website above for information on how to find and use the app.



Code Enforcement and Graffiti Hotline: (949) 248-3573

City Hall Hours of Operation

Monday - Thursday: 7:30 A.M. - 5:30 P.M.

Friday: 7:30 A.M. - 4:30 P.M.

Sheriff Department Non-Emergency Dispatch: (949) 770-6011