

CITY OF DANA POINT



Tuesday
June 17, 2025
10:00 a.m.

City Hall Offices
Community Development (#209)
33282 Golden Lantern
Dana Point, CA 92629

PLANNING DEPARTMENT ADMINISTRATIVE HEARING AGENDA

CALL TO ORDER

ROLL CALL John Ciampa (Planning Manager), Alyssa Gonzalez (Associate Planner) and Martha Ochoa (Management Analyst)

A. APPROVAL OF MINUTES

ITEM 1: **Minutes of the Administrative Hearing May 6, 2025**

B. PUBLIC COMMENTS

Anyone wishing to address the Planning Department during the Public Comment section or on an Agenda Item is asked to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Planning Department Secretary prior to an individual being heard by the Planning Department.

Any person wishing to address the Planning Department on a subject other than those scheduled on the Agenda is requested to do so at this time. In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of 15 minutes for the Public Comments portion of the Agenda. State law prohibits the Planning Department/Director of Community Development from taking any action on a specific item unless it appears on the posted Agenda.

C. PUBLIC HEARING

ITEM 2: **A request to allow a reduced structure-to-structure separation setback from ten (10) feet to five (5) feet between an existing patio cover and a proposed new detached 200-square-foot, 9-foot-6-inch-tall patio cover associated with a single-family dwelling (SFD) within the Residential Single Family 7 (RSF 7) Zoning District located at 25222 Staysail Drive**

Project Owner/
Applicant:

Maria Rodriguez

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Address: 25222 Staysail Drive (APN: 673-264-17)

Request: A request to allow a reduced structure-to-structure separation setback from ten (10) feet to five (5) feet between an existing patio cover and a proposed new detached 200-square-foot, 9-foot-6-inch-tall patio cover associated with a single-family dwelling (SFD) within the Residential Single Family 7 (RSF 7) Zoning District.

Recommendation: That the Director of Community Development approve Administrative Modification of Standards AMS25-0005.

Environmental: The project is Categorically Exempt from the provisions set forth in the California Environmental Quality Act (CEQA) per Section 15303 (Class 3 – New Construction or Conversion of Small Structures) since the project consists of a new 200 square foot patio cover that is associated with an existing single-family residence.

Staff Contact Information: Alyssa Gonzalez (Associate Planner)
Email: agonzalez@danapoint.org
Phone: (949) 248-3556

D. STAFF REPORTS

E. ADJOURNMENT

The *next* Administrative Hearing of the Planning Department will *tentatively* be held on July 1, 2025, beginning at 10:00 a.m. (or as soon thereafter) at the Dana Point City Hall, located at 33282 Golden Lantern, Dana Point, California.

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CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF DANA POINT)

AFFIDAVIT OF POSTING

I, Jeff Rosaler, Interim Community Development Director of the City of Dana Point, do hereby certify that on or before Friday, June 13, 2025, I caused the above notice to be posted at Dana Point City Hall and danapoint.org.



Jeff Rosaler, Interim Director
Community Development Department

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE OFFICE OF THE PLANNING COMMISSION AT (949) 248-3563 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.