

CITY OF DANA POINT

CITY COUNCIL REGULAR MEETING



**TUESDAY
JUNE 3, 2025
6:00 P.M.**

AGENDA

Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629

Next City Council Ordinance No. 25-09

Public comment may be provided in-person, electronically, or by mail. Comments may be submitted via mail: City Clerk, 33282 Golden Lantern, Dana Point, CA 92629; or via email at comment@danapoint.org. To be provided to the City Council *prior* to the meeting, comments must be received by 4:00 P.M. on the day of the meeting. Comments should include the date of the meeting as well as reference to the Agenda Item number, if applicable. Written comments will not be read aloud during the meeting but are considered a public record and will be included in the meeting record.

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS:

Matthew Pagano, Mayor
John Gabbard, Mayor Pro Tem
Jamey M. Federico, Council Member
Mike Frost, Council Member
Michael Villar, Council Member

CLOSED SESSION

None.

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND PROCLAMATIONS

Dana Point Youth Baseball – Tsunami 12U

Boys and Girls Club Youth of the Year – Nevaeh Findlay

Principal of the Year - Kristen Nelson

OCFA – Drowning Prevention Season

READING OF ORDINANCE TITLES

At this time, the City Clerk will read the title(s) of the ordinance(s) listed on the agenda.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and all will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY

RECOMMENDED ACTION: That the City Council approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

2. REGULAR MEETING MINUTES, MAY 6, 2025

RECOMMENDED ACTION: That the City Council approve the minutes.

3. PLANNING COMMISSION MEETING MINUTES, APRIL 14, 2025

RECOMMENDED ACTION: That the City Council receive and file the minutes.

4. PLANNING COMMISSION MEETING MINUTES, APRIL 28, 2025

RECOMMENDED ACTION: That the City Council receive and file the minutes.

5. FINANCIAL REVIEW COMMITTEE MEETING MINUTES, JANUARY 28, 2025

RECOMMENDED ACTION: That the City Council receive and file the minutes.

6. CLAIMS AND DEMANDS

RECOMMENDED ACTION: That the City Council receive and file the Claims and Demands.

7. TREASURER'S REPORT

RECOMMENDED ACTION: That the City Council receive and file the Treasurer's Report.

8. CONTRACT WITH MARBO PRODUCTIONS FOR DOHENY VILLAGE RAMPS AND AMPS EVENT

RECOMMENDED ACTION: That the City Council authorize the City Manager or his designee to contract with Marbo Productions to install and manage a temporary skate course in Doheny Village for the Ramps and Amps event on August 16, 2025.

9. GEOGRAPHIC INFORMATION SYSTEM (GIS) CONTRACT

RECOMMENDED ACTION: That the City Council ratify the City Manager's approval of an agreement with Jose Ruel Dira for contract Geographic Information System (GIS) services, approve an increase to the not-to-exceed amount for Fiscal Year 2024-25 (FY25), and authorize the City Manager, or designee, to extend the agreement for up to two additional one-year terms.

10. CONTRACT ACCOUNTING SERVICES

RECOMMENDED ACTION: That the City Council ratify the City Manager's approval of an agreement with Eide Bailly, LLP for contract Accounting Services and amend the agreement to increase the not-to-exceed amount.

PUBLIC COMMENTS

Any person wishing to address the City Council during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form available on the table at the side of the Council Chamber. The completed form is to be submitted to the City Clerk prior to the Agenda item being called by the Mayor and prior to the individual being heard by the City Council.

In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of thirty minutes for this Public Comments portion of the agenda. At the Mayor's discretion, the balance of public comments will be heard after the New Business portion of the agenda. All comments are to be directed to the City Council and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. State law prohibits the City Council from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the City Council, please follow the proper procedure and hand them to the City Clerk. The City Clerk will see that they are distributed.

PUBLIC HEARINGS

11. APPEAL OF THE PLANNING COMMISSION'S DECISION TO DENY THE APPEAL AND UPHOLD THE COMMUNITY DEVELOPMENT DIRECTOR'S DENIAL OF ACCESSORY DWELLING UNIT PERMIT APPLICATION (PLN25-0010) TO CONVERT AN ATTACHED TWO-CAR GARAGE INTO AN ACCESSORY DWELLING UNIT IN CONJUNCTION WITH AN EXISTING NON-CONFORMING MULTI-FAMILY DWELLING LOCATED AT 33861 MALAGA DRIVE

RECOMMENDED ACTION: That the City Council open the public hearing and continue the item to the June 17, 2025, City Council meeting.

12. ADOPTION OF FISCAL YEAR 2025-2026 (FY26) AND 2026-2027 (FY27) PROPOSED OPERATING AND CAPITAL IMPROVEMENT BUDGETS

RECOMMENDED ACTION: That the City Council:

1. Conduct a Public Hearing to review the City of Dana Point Proposed Operating and Capital Improvement Budgets for Fiscal Years 2025-2026 (FY26) and 2026-2027 (FY27);

2. Adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, ADOPTING AN OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE CITY OF DANA POINT FOR FISCAL YEARS 2025-2026 AND 2026-2027;

3. Approve the Fiscal Year 2025-2026 Budget Calendar; and

4. Adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, AMENDING AND ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025-2026; and

5. Adopt the Long-Term Financial Plan update for Fiscal Years 2026 – 2031

UNFINISHED BUSINESS

13. APPROVAL AND AUTHORIZATION TO SUBMIT THE REQUIRED FY25/26 MEASURE M2 ELIGIBILITY SUBMITTAL ITEMS TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY

RECOMMENDED ACTION: That the City Council:

1. Adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT CONCERNING THE STATUS AND UPDATE OF THE CIRCULATION ELEMENT, AND MITIGATION FEE PROGRAM FOR THE MEASURE M (M2) PROGRAM; and,

2. Adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT CONCERNING THE STATUS AND UPDATE OF THE PAVEMENT MANAGEMENT PLAN FOR THE MEASURE M2 (M2) PROGRAM; and

3. Approve the Seven-Year Capital Improvement Program (CIP) for FY 2025-26 through FY 2031-32 and certify compliance, as required by the Orange County Transportation Authority (OCTA), Renewed Measure M2 (M2) Program as provided in Supporting Document C; and
4. Authorize Staff to forward the necessary Renewed Measure M2 eligibility documentation to the OCTA.

14. STRATEGIC PLAN REVISED UPDATE - DAYLIGHTING

RECOMMENDED ACTION: That the City Council review, discuss and provide recommendations to staff on proposed revisions to the City of Dana Point Strategic Plan.

15. AMENDMENT OF DANA POINT MUNICIPAL CODE TITLE 5, BUSINESS REGULATIONS AND CHAPTER 4.02 TO DEFINE ELECTRIC BIKES OR SCOOTERS

RECOMMENDED ACTION: That the City Council introduce and hold a first reading of an Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA,
AMENDING DANA POINT MUNICIPAL CODE TITLE 5, BUSINESS REGULATIONS AND
CHAPTER 4.02 TO DEFINE ELECTRIC BIKES OR SCOOTERS

NEW BUSINESS

16. COMMUNITY CENTER MURAL CONTRACT

RECOMMENDED ACTION: That the City Council select a final proposal and authorize the City Manager to contract with the selected artist.

PUBLIC COMMENTS (Continued)

COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED

The City Council may discuss, act upon or seek consensus on matters described under Council Reports only if: they are agendized with a complete written report included; or, if an item arose subsequent to the posting of the agenda and the Council determines that an emergency exists. Non-agendized items may be presented as informational only.

STAFF REPORTS

(City Manager Michael Killebrew)
(City Attorney Patrick Muñoz)

UPCOMING EVENTS

- June 6 Movies in the Park: Moana 2 – Dana Crest Park
- June 7 Farmers Market – La Plaza
- June 13 Movies in the Park: Mufasa – Sunset Park
- June 14 Farmers Market – La Plaza
- June 20 Movies in the Park: Sing – Sea Terrace Park
- June 21 Farmers Market – La Plaza
- June 21-22 Doheny Surf and Art Festival
- June 27 Movies in the Park: Despicable Me 4 – Del Obispo Ballfield
- June 28 Farmers Market – La Plaza
- June 28 Redo Vinyl Market – Community Center

ADJOURNMENT

The next Regular Meeting of the City Council will be June 17, 2025, at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

CERTIFICATION

I, Shayna Sharke, City Clerk of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall and www.danapoint.org by May 29, 2025, at 5:30 p.m.



SHAYNA SHARKE, CITY CLERK

5/29/2025
DATE

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PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.