

# CITY OF DANA POINT

## CITY COUNCIL REGULAR MEETING



**TUESDAY  
APRIL 1, 2025  
6:00 P.M.**

## MINUTES

**Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629**

Next City Council Ordinance No. 25-05

## CALL TO ORDER

The Regular Meeting of the City Council of the City of Dana Point, California, was called to order by Mayor Matthew Pagano at 6:00 P.M. in the City Council Chambers, 33282 Golden Lantern, Dana Point.

## ROLL CALL OF CITY COUNCIL MEMBERS:

Matthew Pagano, Mayor  
John Gabbard, Mayor Pro Tem  
Jamey Federico, Council Member  
Mike Frost, Council Member  
Michael Villar, Council Member - ABSENT

STAFF PRESENT: Michael A. Killebrew, City Manager; Kelly Reenders, Assistant City Manager; Patrick Munoz, City Attorney; Shayna Sharke, City Clerk; Sea Shelton, Director of Administrative Services; Captain Todd Hylton; Matthew Sinacori, Director of Public Works/City Engineer; Brenda Wisneski, Director of Community Development; Marian Garces, Human Resources Manager; Ryan Haworth, Deputy City Clerk; Jaimie To, Sr. Management Analyst.

## CLOSED SESSION

There was no Closed Session.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Federico.

## PRESENTATIONS AND PROCLAMATIONS

There were no Presentations or Proclamations.

## READING OF ORDINANCE TITLES

City Clerk, Shayna Sharke, read three (3) Ordinance Titles.

## **CONSENT CALENDAR**

Item 6 was pulled from the Consent Calendar by City Manager Killebrew.

IT WAS MOVED BY COUNCIL MEMBER FEDERICO, SECONDED BY COUNCIL MEMBER FROST, THAT THE RECOMMENDATIONS BE ACCEPTED FOR ALL ITEMS ON THE CONSENT CALENDAR WITH THE EXCEPTION OF ITEM 6.

The motion carried by the following vote:

AYES: Federico, Frost, Gabbard, Pagano

NOES: None

ABSENT: Villar

### **1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY**

APPROVED THE READING BY TITLE ONLY OF ALL ORDINANCES AND THAT FURTHER READING OF SUCH ORDINANCES BE WAIVED.

### **2. REGULAR MEETING MINUTES, MARCH 18, 2025**

APPROVED THE MINUTES.

### **3. PLANNING COMMISSION MEETING MINUTES, MARCH 10, 2025**

RECEIVED AND FILED THE MINUTES.

### **4. CLAIMS AND DEMANDS**

RECEIVED AND FILED THE CLAIMS AND DEMANDS.

### **5. TREASURER'S REPORT, FEBRUARY 2025**

RECEIVED AND FILED THE CITY TREASURER'S REPORT FOR THE MONTH OF JANUARY 2025.

### **6. SECOND READING AND ADOPTION OF ORDINANCES RELATED TO THE CALIFORNIA COASTAL COMMISSION SUGGESTED MODIFICATIONS TO THE CITY'S PRIOR APPROVAL OF GENERAL PLAN AMENDMENT 20-0002, ZONE CHANGE ZC24-0001, SPECIFIC PLAN SP24-0001 THAT ARE INCLUSIVE OF LOCAL COASTAL PROGRAM AMENDMENT LCPA20-0002 FOR VICTORIA BOULEVARD SPECIFIC PLAN**

Item 6 was pulled by City Manager Killebrew.

Brenda Wisneski, Director of Community Development, acknowledged the letter received by the Western States Regional Council of Carpenters and stated that the prior certified Environmental Impact Report is sufficient to provide CEQA compliance.

IT WAS MOVED BY COUNCIL MEMBER FROST, SECONDED BY COUNCIL MEMBER FEDERICO, THAT THE CITY COUNCIL:

- 1) HOLD A SECOND READING AND ADOPT **ORDINANCE 25-05** FOR ZONE CHANGE ZC24-0001 ENTITLED:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING ZONE CHANGE ZC24-0001 WITH THE CALIFORNIA COASTAL COMMISSION'S SUGGESTED MODIFICATIONS TO AMEND ZONING DESIGNATION FROM COMMUNITY FACILITY AND RECREATION TO "VICTORIA BOULEVARD SPECIFIC PLAN." AND AUTHORIZE THE SUBMISSION OF LOCAL COASTAL PROGRAM AMENDMENT (LCPA20-0002) FOR APPROVAL AND CERTIFICATION BY THE CALIFORNIA COASTAL COMMISSION AT 26126 VICTORIA BOULEVARD; and

- 2) HOLD A SECOND READING AND ADOPT **ORDINANCE 25-06** FOR SPECIFIC PLAN SP24-0001 ENTITLED:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, APPROVING THE VICTORIA BOULEVARD SPECIFIC PLAN SP24-0001 AND INCORPORATE IT AS APPENDIX G OF THE ZONING CODE, WITH THE CALIFORNIA COASTAL COMMISSION'S SUGGESTED MODIFICATIONS TO AMEND AND SUBMISSION AS PART OF LOCAL COASTAL PROGRAM AMENDMENT LCPA20-0002 FOR APPROVAL AND CERTIFICATION BY THE CALIFORNIA COASTAL COMMISSION FOR THE PROPERTY LOCATED AT 26126 VICTORIA BOULEVARD.

The motion carried by the following vote:

AYES: Federico, Frost, Gabbard, Pagano  
NOES: None  
ABSENT: Villar

## 7. ADOPTION OF AN ORDINANCE ESTABLISHING SPEED LIMITS CITYWIDE

HELD A SECOND READING AND ADOPTED **ORDINANCE 25-07** ENTITLED:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, AMENDING AND REPLACING DANA POINT MUNICIPAL CODE, CHAPTER 12.16.010, ESTABLISHING SPEED LIMITS IN THE CITY OF DANA POINT PURSUANT TO THE CALIFORNIA VEHICLE CODE

## 8. DESIGN AGREEMENT WITH WEST COAST CIVIL FOR THE COAST HIGHWAY SIDEWALK GAP CLOSURE PROJECT (CIP #1373)

AUTHORIZED THE CITY MANAGER TO SIGN A STANDARD CONSULTANT SERVICES AGREEMENT WITH WEST COAST CIVIL, INCORPORATED FOR ENGINEERING DESIGN SERVICES FOR THE COAST HIGHWAY SIDEWALK GAP CLOSURE PROJECT (CIP #1373)

## **PUBLIC COMMENTS**

There were no public comments.

## **UNFINISHED BUSINESS**

### **10. DANA POINT TOURISM BUSINESS IMPROVEMENT DISTRICT RENEWAL FOR JULY 1, 2025 TO JUNE 30, 2030 PUBLIC MEETING**

Mayor Pagano moved Item 10 to be heard prior to Item 9.

Jaimie To, Economic Development and Housing Manager, provided a staff report.

THE CITY COUNCIL RECEIVED AND FILED THE DANA POINT TOURISM BUSINESS IMPROVEMENT DISTRICT RENEWAL FOR JULY 1, 2025 TO JUNE 30, 2030.

## **PUBLIC HEARINGS**

### **9. AB2561 VACANCY, RECRUITMENT AND RETENTION EFFORTS**

Marian Garces, Human Resources Manager, provided a staff report.

Mayor Pagano opened the Public Hearing at 6:12 PM.

There were no public comments.

Mayor Pagano closed the Public Hearing at 6:12 PM.

Discussion ensued.

THE CITY COUNCIL RECEIVED AND FILED THE AB2561 VACANCY, RECRUITMENT AND RETENTION EFFORTS.

## **NEW BUSINESS**

There was no New Business.

## **COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED**

Council Member Federico stated that he has turned in his list of meetings and had nothing to report.

Council Member Frost stated that he has turned in his list of meetings and had nothing to report.

Mayor Pro Tem Gabbard stated that he has turned in his list of meetings and had nothing to report.

Mayor Pagano stated that he will turn in his list of meetings and announced upcoming events around Dana Point.

## **STAFF REPORTS**

City Manager, Mike Killebrew, stated that he had nothing to report.

City Attorney, Patrick Munoz, stated that he had nothing to report.

## **ADJOURNMENT**

There being no further business before the City Council at this session, Mayor Pagano adjourned the meeting at 6:20 PM. He announced that the next Regular Meeting of the City Council will be April 15, 2025 at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.



SHAYNA SHARKE, CITY CLERK

APPROVED AT THE MEETING OF APRIL 15, 2025

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**Meetings attended since March 19, 2025**

**Mayor Pagano**

**Mayor Pro Tem Gabbard**

03/19/2025 Vintage at Marja Acres Grand Opening - Carlsbad  
03/19/2025 SC Carts Grand Opening  
03/20/2025 OCMVCD Board meeting  
03/21/2025 SCAG - Rivian tour - Laguna Beach  
03/21/2025 Salt and Sea Veterinary Hospital ribbon-cutting  
03/22/2025 Ocean Institute Annual Casino Royale Gala  
03/27/2025 OCCOG Annual Conference  
03/28/2025 Assemblymember Davies Veterans Advisory Board meeting

**Council Member Mike Frost**

03/19/2025 Orange County Housing Finance Trust  
03/26/2025 Joint Finance Committee TCA  
03/27/2025 ACC / OC Legislative Review Committee  
03/28/2025 OCFA Board Meeting

**Council Member Federico**

03/19/2025 OCTA Exec Briefing  
03/21/2025 ACC-OC Exec Briefing  
03/24/2025 OCTA Board Meeting  
03/26/2025 OCTA Finance Committee Meeting  
03/28/2025 OCTA Exec Briefing

**Council Member Michael Villar**

No meetings attended.