

CITY OF DANA POINT

CITY COUNCIL REGULAR MEETING



**TUESDAY
DECEMBER 3, 2024
6:00 P.M.**

MINUTES

Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629

Next City Council Ordinance No. 24-09

CALL TO ORDER

The Regular Meeting of the City Council of the City of Dana Point, California, was called to order by Mayor Jamey M. Federico at 6:00 P.M. in the City Council Chambers, 33282 Golden Lantern, Dana Point.

ROLL CALL OF CITY COUNCIL MEMBERS:

Jamey M. Federico, Mayor
Matthew Pagano, Mayor Pro Tem
Mike Frost, Council Member
John Gabbard, Council Member
Michael Villar, Council Member

STAFF PRESENT: Michael A. Killebrew, City Manager; Kelly Reenders, Assistant City Manager; Patrick Munoz, City Attorney; Shayna Sharke, City Clerk; Sea Shelton, Director of Administrative Services; Mike Rupley, Administrative Sergeant; Matthew Sinacori, Director of Public Works/City Engineer; Brenda Wisneski, Director of Community Development; John Ciampa, Planning Manager; Ryan Haworth, Deputy City Clerk; Jaimie To, Sr. Management Analyst.

CLOSED SESSION

None.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Villar.

PRESENTATIONS AND PROCLAMATIONS

None.

READING OF ORDINANCE TITLES

Deputy City Clerk, Ryan Haworth, read one (1) ordinance title.

CONSENT CALENDAR

IT WAS MOVED BY MAYOR FEDERICO, SECONDED BY COUNCIL MEMBER FROST, THAT THE RECOMMENDATIONS BE ACCEPTED FOR ALL ITEMS ON THE CONSENT CALENDAR WITH THE EXCEPTION OF ITEM 6 AND ITEM 7.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY

APPROVED THE READING BY TITLE ONLY OF ALL ORDINANCES AND THAT FURTHER READING OF SUCH ORDINANCES BE WAIVED.

2. REGULAR MEETING MINUTES, NOVEMBER 19, 2024

APPROVED THE MINUTES.

3. PLANNING COMMISSION MEETING MINUTES, OCTOBER 28, 2024

RECEIVED AND FILED THE MINUTES.

4. CLAIMS AND DEMANDS

RECEIVED AND FILED THE CLAIMS AND DEMANDS.

5. TREASURER'S REPORT

RECEIVED AND FILED THE TREASURER'S REPORT FOR OCTOBER, 2024.

6. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Item 6 was pulled by Mayor Federico.

Mayor Federico thanked the Finance Department and Staff for their work on the financial reporting.

IT WAS MOVED BY MAYOR FEDERICO, SECONDED BY COUNCIL MEMBER GABBARD, THAT THE CITY COUNCIL RECEIVE AND FILE THE ANNUAL COMPREHENSIVE FINANCIAL REPORT ("ACFR") FOR THE FISCAL YEAR ENDED JUNE 30, 2024.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

7. SORRENTO SISTER CITY – SAINT ANTONINO FESTIVAL

Item 7 was pulled by Mayor Federico.

IT WAS MOVED BY MAYOR FEDERICO, SECONDED BY MAYOR PRO TEM PAGANO, THAT THE CITY COUNCIL MODIFY THE LANGUAGE OF ITEM 7 TO READ AS "APPROVE TRAVEL EXPENSES OF AIRFARE AND INCIDENTALS TO THE CITY OF SORRENTO, ITALY FOR THE MAYOR AND MAYOR PRO TEM OR THEIR DESIGNEES TO ATTEND THE SAINT ANTONINO FESTIVAL."

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

8. 2025 CITY COUNCIL MEETING SCHEDULE

APPROVED THE 2025 CITY COUNCIL MEETING SCHEDULE.

9. 2025 SPECIAL EVENT CALENDAR

APPROVED THE SPECIAL EVENT CALENDAR FOR 2025.

10. STATE OF THE CITY 2025 SPONSORSHIP

- 1) APPROVED THE RELEASE OF A REQUEST FOR SPONSORSHIP (RFS) FOR THE 2025 STATE OF THE CITY EVENT;
- 2) APPROVED THE SPONSORSHIP AGREEMENT TEMPLATE, SUBJECT TO SUCH CHANGES AS MAY BE APPROVED BY THE CITY MANAGER AND CITY ATTORNEY;
- 3) AUTHORIZED THE CITY MANAGER OR ASSISTANT CITY MANAGER TO EVALUATE SUBMITTED REQUESTS FOR SPONSORSHIP AND SELECT SPONSORS; AND
- 4) AUTHORIZED THE CITY MANAGER TO EXECUTE THE SPONSORSHIP AGREEMENTS.

11. AWARD OF CONTRACT FOR SYCAMORE CREEK PARK IMPROVEMENTS

AUTHORIZED THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE CONTRACT WITH DAVE BANG ASSOCIATES INC., FOR THE PURCHASE, REMOVAL, AND INSTALLATION OF 11 NEW OUTDOOR FITNESS EQUIPMENT STATIONS AT SYCAMORE CREEK PARK.

12. AUTHORIZATION FOR THE CITY MANAGER TO SIGN ALL AGREEMENTS AND DOCUMENTS ASSOCIATED WITH CALTRANS PERMITS REGARDING THE DOHENY VILLAGE CONNECTIVITY PROJECT

DESIGNATED THE CITY MANAGER TO SIGN ALL AGREEMENTS AND DOCUMENTS ASSOCIATED WITH STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) PERMITS FOR THE DOHENY VILLAGE CONNECTIVITY PROJECT.

PUBLIC COMMENTS

Kyle Mann (Dana Point Youth Baseball) and members from the team spoke about the upcoming tournament in Cooperstown, NY this summer and requested funding to cover administrative fees. They also expressed interest in becoming more involved in community service activities in Dana Point.

Mary Herron (Dana Point) encouraged City Council to stop the government overreach from Sacramento, spoke against the Voter Choice Act, and asked City Council to provide more communication about potential laws, including their pros and cons.

Wayne Yost (Dana Point) wished the Council happy holidays, thanked the Council Members who served in the military, and expressed his appreciation for Mayor Federico.

PUBLIC HEARINGS

13. HISTORIC PRESERVATION AGREEMENT (MILLS ACT) FOR THE PROPERTY LOCATED AT 35145 BEACH ROAD

John Ciampa, Planning Manager, provided a staff report.

Mayor Federico opened the Public Hearing at 6:17 PM.

There were no public comments.

Mayor Federico closed the Public Hearing at 6:17 PM.

Discussion ensued.

IT WAS MOVED BY COUNCIL MEMBER VILLAR, SECONDED BY COUNCIL MEMBER FROST, THAT THE CITY COUNCIL AUTHORIZE THE MAYOR TO SIGN A HISTORIC PROPERTY PRESERVATION AGREEMENT WHICH WOULD ALLOW THE HISTORIC STRUCTURE'S PROPERTY OWNER AT 34145 BEACH ROAD TO PARTICIPATE IN THE STATE'S MILLS ACT PROGRAM.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

UNFINISHED BUSINESS

14. RESOLUTION RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

Shayna Sharke, City Clerk, provided a staff report.

Discussion ensued.

IT WAS MOVED BY MAYOR FEDERICO, SECONDED BY MAYOR PRO TEM PAGANO, THAT THE CITY COUNCIL ADOPT **RESOLUTION 24-12-03-01** ENTITLED:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

15. CITY COUNCIL POLICY UPDATE – ADOPT UPDATES TO SERIES 201-210

Shayna Sharke, City Clerk, provided a staff report.

Discussion ensued.

IT WAS MOVED BY COUNCIL MEMBER GABBARD, SECONDED BY COUNCIL MEMBER FROST, THAT THE CITY COUNCIL ADOPT REVISIONS TO CITY COUNCIL POLICIES WITHIN THE 200 SERIES.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

16. INTRODUCTION OF AN ORDINANCE AMENDING DANA POINT MUNICIPAL CODE CHAPTER 4.04, FIREWORKS

Brenda Wisneski, Director of Community Development, provided a staff report.

Discussion ensued.

IT WAS MOVED BY COUNCIL MEMBER VILLAR, SECONDED BY COUNCIL MEMBER FROST, THAT THE CITY COUNCIL:

1) INTRODUCE AND HOLD THE FIRST READING OF ORDINANCE 24-XX ENTITLED:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA AMENDING IN ITS ENTIRETY DANA POINT MUNICIPAL CODE CHAPTER 4.04, FIREWORKS

2) DIRECT STAFF TO SCHEDULE A SECOND READING AND ADOPTION OF THE PROPOSED ORDINANCE AMENDING CHAPTER 4.04.

The motion carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico

NOES: None

ABSENT: None

NEW BUSINESS

None.

SWEARING IN OF NEWLY ELECTED CITY COUNCIL MEMBERS

City Clerk, Shayna Sharke, administered the Oath of Office to Mike Frost, District 4 and Michael Villar, District 5.

Mayor Federico congratulated Council Member Frost and Council Member Villar on their election.

CITY COUNCIL REORGANIZATION

A. COUNCIL REORGANIZATION

Mayor Federico opened nominations for the positions of Mayor and Mayor Pro Tem.

Council Member Villar expressed interest in being considered for the position of Mayor or Mayor Pro Tem in the next term.

MAYOR FEDERICO NOMINATED MAYOR PRO TEM PAGANO TO SERVE AS MAYOR AND COUNCIL MEMBER GABBARD TO SERVE AS MAYOR PRO TEM. THE NOMINATION WAS SECONDED BY COUNCIL MEMBER FROST.

The nomination for Mayor and Mayor Pro Tem carried by the following vote:

AYES: Frost, Gabbard, Villar, Pagano, Federico
NOES: None
ABSENT: None

Vickie McMurchie (Dana Point Chamber of Commerce) thanked Mayor Federico for his service this past year, his dedication to the community, and his leadership.

B. RECOGNITION OF OUTGOING MAYOR

The Council Members expressed their gratitude to Mayor Federico and commended him for his great leadership.

Mayor Pagano presented Council Member Federico with a Gavel Plaque and thanked him for his service as Mayor.

Mayor Federico expressed his gratitude for the opportunity to serve as Mayor, extending his thanks to the Staff, the community, his wife, and the Council Members for their support.

PUBLIC COMMENTS (Continued)

None.

COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED

Council Member Villar stated that he has turned in his list of meetings and thanked City Staff for their dedication and hard work in decorating the City and organizing events.

Council Member Frost congratulated Mayor Pro Tem Gabbard and Mayor Pagano on their newly appointed positions and stated that he will turn in his list of meetings.

Council Member Federico stated that he will turn in his list of meetings and congratulated Mayor Pagano on his newly appointed position.

Council Member Gabbard thanked the Council Members for their work, stated that he has turned in his list of meetings, and acknowledged the Dana Hills Cross Country Team for their hard work.

Mayor Pagano stated that he will turn in his list of meetings, thanked the City Council and Staff for their hard work, and expressed his honor in being appointed as the next Mayor.

STAFF REPORTS

City Attorney Patrick Munoz stated that he had nothing to report and congratulated Council Member Villar, Council Member Frost, Mayor Pro Tem Gabbard, and Mayor Pagano on their new appointed positions.

City Manager Michael A. Killebrew congratulated Council Member Villar, Council Member Frost, Mayor Pro Tem Gabbard, and Mayor Pagano on their newly appointed positions. He commended Council Member Federico for his leadership as Mayor and presented him with a gift.

Mayor Pagano announced upcoming events that will be occurring around Dana Point and announced that City Hall Offices will be closed for the holiday break December 24, 2024 – January 1, 2025

ADJOURNMENT

There being no further business before the City Council at this session, Mayor Pagano adjourned the meeting at 6:43 PM. He announced that the next Regular Meeting of the City Council will be January 21, 2025 at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.


SHAYNA SHARKE, CITY CLERK

APPROVED AT THE MEETING OF JANUARY 21, 2025

Meetings attended since November 20, 2024

Mayor Jamey Federico

Mayor Pro Tem Matthew Pagano

Council Member Mike Frost

Council Member John Gabbard

11/21/2024 OCCOG Board meeting
11/21/2024 OCMVCD Board meeting
12/02/2024 Pine Park Tree Lighting

Council Member Michael Villar

11/30/2024 Christmas Tree Lighting Ceremony
12/02/2024 Christmas Tree Lighting Ceremony