

CITY OF DANA POINT

CITY COUNCIL REGULAR MEETING



**TUESDAY
DECEMBER 3, 2024
6:00 P.M.**

AGENDA

Location: City Council Chamber, 33282 Golden Lantern, Suite 210, Dana Point, California 92629

Next City Council Ordinance No. 24-09

Public comment may be provided in-person, electronically, or by mail. Comments may be submitted via mail Attn: City Clerk, 33282 Golden Lantern, Dana Point, CA 92629; or via email at comment@danapoint.org. In order to be provided to the City Council *prior* to the meeting, comments must be received by 5:00 P.M. on the day of the meeting. All written comments should include the date of the meeting as well as reference to the Agenda Item number, if applicable. Written comments will not be read aloud during the meeting but will be included in the meeting record.

CALL TO ORDER

ROLL CALL OF CITY COUNCIL MEMBERS:

Jamey M. Federico, Mayor
Matthew Pagano, Mayor Pro Tem
Mike Frost, Council Member
John Gabbard, Council Member
Michael Villar, Council Member

CLOSED SESSION

RECESS OF CITY COUNCIL MEETING UNTIL 6:00 P.M.

RECONVENE CITY COUNCIL MEETING

PLEDGE OF ALLEGIANCE

PRESENTATIONS AND PROCLAMATIONS

READING OF ORDINANCE TITLES

At this time, the City Clerk will read the title(s) of the ordinance(s) listed on the agenda.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and all will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

1. WAIVE THE READING OF ORDINANCES AND APPROVE READING BY TITLE ONLY

RECOMMENDED ACTION: That the City Council approve the reading by title only of all ordinances and that further reading of such ordinances be waived.

2. [REGULAR MEETING MINUTES, NOVEMBER 19, 2024](#)

RECOMMENDED ACTION: That the City Council approve the minutes.

3. [PLANNING COMMISSION MEETING MINUTES, OCTOBER 28, 2024](#)

RECOMMENDED ACTION: That the City Council receive and file the minutes.

4. [CLAIMS AND DEMANDS](#)

RECOMMENDED ACTION: That the City Council receive and file the Claims and Demands.

5. [TREASURER'S REPORT](#)

RECOMMENDED ACTION: That the City Council receive and file the Treasurer's Report for October, 2024.

6. [ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024](#)

RECOMMENDED ACTION: That the City Council receive and file the Annual Comprehensive Financial Report ("ACFR") for the fiscal year ended June 30, 2024.

7. [SORRENTO SISTER CITY – SAINT ANTONINO FESTIVAL](#)

RECOMMENDED ACTION: That the City Council approve travel expenses of airfare and incidentals to the City of Sorrento, Italy for the Mayor and Mayor Pro Tem to attend the Saint Antonino Festival.

8. [2025 CITY COUNCIL MEETING SCHEDULE](#)

RECOMMENDED ACTION: That the City Council approve the 2025 City Council meeting schedule.

9. [2025 SPECIAL EVENT CALENDAR](#)

RECOMMENDED ACTION: That the City Council approve the Special Event Calendar for 2025.

10. STATE OF THE CITY 2025 SPONSORSHIP

RECOMMENDED ACTION: That the City Council:

- 1) Approve the release of a Request for Sponsorship (RFS) for the 2025 State of the City event;
- 2) Approve the Sponsorship Agreement template, subject to such changes as may be approved by the City Manager and City Attorney;
- 3) Authorize the City Manager or Assistant City Manager to evaluate submitted Requests for Sponsorship and select sponsors; and
- 4) Authorize the City Manager to execute the Sponsorship Agreements.

11. AWARD OF CONTRACT FOR SYCAMORE CREEK PARK IMPROVEMENTS

RECOMMENDED ACTION: That the City Council authorize the City Manager or his designee to execute the contract with Dave Bang Associates Inc., for the purchase, removal, and installation of 11 new outdoor fitness equipment stations at Sycamore Creek Park.

12. AUTHORIZATION FOR THE CITY MANAGER TO SIGN ALL AGREEMENTS AND DOCUMENTS ASSOCIATED WITH CALTRANS PERMITS REGARDING THE DOHENY VILLAGE CONNECTIVITY PROJECT

RECOMMENDED ACTION: That the City Council designate the City Manager to sign all agreements and documents associated with State of California Department of Transportation (Caltrans) permits for the Doheny Village Connectivity Project.

PUBLIC COMMENTS

Any person wishing to address the City Council during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form available on the table at the side of the Council Chamber. The completed form is to be submitted to the City Clerk prior to the Agenda item being called by the Mayor and prior to the individual being heard by the City Council.

In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of thirty minutes for this Public Comments portion of the agenda. At the Mayor's discretion, the balance of public comments will be heard after the New Business portion of the agenda. All comments are to be directed to the City Council and shall not consist of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during their comments. State law prohibits the City Council from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the City Council, please follow proper procedure and hand them to the City Clerk. The City Clerk will see that they are distributed.

PUBLIC HEARINGS

13. HISTORIC PRESERVATION AGREEMENT (MILLS ACT) FOR THE PROPERTY LOCATED AT 35145 BEACH ROAD

RECOMMENDED ACTION: That the City Council authorize the Mayor to sign a Historic Property Preservation Agreement which would allow the historic structure's property owner at 34145 Beach Road to participate in the State's Mills Act Program.

UNFINISHED BUSINESS

14. RESOLUTION RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

RECOMMENDED ACTION: That the City Council adopt a Resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW.

15. CITY COUNCIL POLICY UPDATE – ADOPT UPDATES TO SERIES 201-210

RECOMMENDED ACTION: That the City Council adopt revisions to City Council Policies within the 200 Series.

16. INTRODUCTION OF AN ORDINANCE AMENDING DANA POINT MUNICIPAL CODE CHAPTER 4.04, FIREWORKS

RECOMMENDED ACTION: That the City Council:

- 1) Introduce and hold the First Reading of an Ordinance of the City of Dana Point entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DANA POINT, CALIFORNIA AMENDING IN ITS ENTIRETY DANA POINT MUNICIPAL CODE CHAPTER 4.04, FIREWORKS

- 2) Direct Staff to schedule a second reading and adoption of the proposed Ordinance amending Chapter 4.04.

NEW BUSINESS

None.

SWEARING IN OF NEWLY ELECTED CITY COUNCIL MEMBERS

OATH OF OFFICE TO BE ADMINISTERED TO:

- Mike Frost, District 4
- Michael Villar, District 5

CITY COUNCIL REORGANIZATION

- A. COUNCIL REORGANIZATION
- B. RECOGNITION OF OUTGOING MAYOR

PUBLIC COMMENTS (Continued)

COUNCIL REPORTS, INCLUDING CITY RELATED MEETINGS ATTENDED

The City Council may discuss, act upon or seek consensus on matters described under Council Reports only if: they are agendized with a complete written report included; or, if an item arose subsequent to the posting of the agenda and the Council determines that an emergency exists. Non-agendized items may be presented as informational only.

STAFF REPORTS

(City Manager Michael Killebrew)

(City Attorney Patrick Muñoz)

UPCOMING EVENTS

- December 7 Farmers Market and Craft Vendors
- December 9 Deadline to Submit Stocking Stuffer Gift for Seniors
- December 11 Deadline to Submit Letters to Santa
- December 13-15 49th Annual Boat Parade of Lights
- December 14 Farmers Market and Craft Vendors
- December 16-20 Candy Cane Lane Holiday Home Decorating Contest
- December 21 Farmers Market and Craft Vendors
- December 24-Jan 1 City Hall Offices Closed
- December 28 Farmers Market and Craft Vendors

ADJOURNMENT

The next Regular Meeting of the City Council will be January 21, 2025 at 5:00 p.m. in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

CERTIFICATION

I, Shayna Sharke, City Clerk of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall and www.danapoint.org by December 27, 2024, at 5:30 p.m.



SHAYNA SHARKE, CITY CLERK

11/27/2024
DATE

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PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.