
**CITY OF DANA POINT
OCEAN WATER QUALITY SUBCOMMITTEE
ACTION MINUTES**

City Hall Offices
Admin Conf Rm (#203)
33282 Golden Lantern
Dana Point, CA 92629

Meeting Held: Tuesday, September 13, 2005, 3:00 p.m

CALL TO ORDER

Meeting called to order at 3:00 PM.

ROLL CALL Mayor Wayne Rayfield (Chair), Council Member Jim Lacy (Vice-Chair), Mary Opel, Michael Kelly, Dick Dietmeier

**All Subcommittee members were in attendance with the exception of Mary Opel.
City staff members in attendance included: Lisa Zawaski and Brad Fowler.
South Coast Water District representatives included: Mike Dunbar**

A. APPROVAL OF ACTION MINUTES

ITEM 1: Action Minutes for Meeting of July 26, 2005 were approved.

B. PUBLIC COMMENTS

Any person wishing to address the Subcommittee during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Subcommittee from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Subcommittee, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

No public comments were provided.

C. CONSENT CALENDAR

There are no items on the Consent Calendar.

No action taken.

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D. PUBLIC HEARINGS

There are no Public Hearings.

No action taken.

E. PUBLIC MEETINGS

There are no Public Meetings.

No action taken.

F. OLD BUSINESS

ITEM 2: Final Recommendation for Grease Interceptor Incentive Program

Mike Dunbar indicated that there were 8 sewer spills in Dana Point relating to grease (of those, 2 were in Harbor) over the past five years. There does not appear to be specific high priority sites (with the exception of Aurora's), so it is the recommendation to the committee to open the pilot program to all restaurants in Dana Point which are not located in the Harbor.

The committee determined that it would be most appropriate for City staff to review applications, in lieu of committee.

Action: City and SCWD to develop implementation plan, including plan for advertising program and development of application form. Once key elements are developed, the program will be presented to City Council for review and approval.

ITEM 3: Status of HOA response to Memorandum of Understanding (MOU) for storm drain inlet filter installation and maintenance.

Brad mentioned that although we have not received a written response, he attended the HOA Board meeting the night before on another issue and obtained their initial thoughts. In general, the MOU presented was not exactly what the HOA desired; however Brad explained the City's concern with liability and the HOA understood.

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An alternative option, where the City would purchase and install the filter insert and the HOA would conduct the ongoing maintenance and replacement may be considered. City staff will discuss this option with City attorney.

Action: Discuss alternate option with City Attorney. Bring back to Subcommittee. Review costs that would be incurred by City. Begin to assess how many inlets in HOAs throughout City.

F. NEW BUSINESS

Item 4: WATER QUALITY DATA 101

Information provided.

Action: Forward Copy of Water Quality Monitoring Section of Drainage Area Management Plan (DAMP) to Dick and Michael.

ITEM 5: STATUS REPORT OF ONGOING PROJECTS

Information provided.

Action: Forward specifications of media filter for Headlands/Harbor project to Michael.

ITEM 6: WATER QUALITY ORDINANCES SUMMARY

Deferred to next meeting. Dick suggested that the City review enforcement programs in neighboring Cities.

ITEM 7: OBTAIN CLARIFICATION FOR INVESTIGATION OF CUTTING EDGE TECHNOLOGIES TO ADDRESS SEWAGE SPILLS

Action: Mike (SCWD) and Michael to discuss and bring information back to next meeting.

G. STAFF REPORTS

None

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H. SUBCOMMITTEE MEMBER COMMENTS

None

I. ADJOURNMENT

The October meeting will be substituted with the Ribbon Cutting Ceremony of the Salt Creek Ozone Treatment Plant, scheduled for Monday, October 17, 2:30 PM or later. The final time to be scheduled in the near future.

The next meeting will be held on Tuesday, November 8, 2005 at 3:00 PM.