

# CITY OF DANA POINT

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## FINANCIAL REVIEW COMMITTEE MEETING



**TUESDAY  
NOVEMBER 28, 2017  
4:00 P.M.**

## AGENDA

**Location: Public Works Conference Room, 33282 Golden Lantern, Suite 212, Dana Point, California 92629**

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### CALL TO ORDER

### ROLL CALL OF FINANCIAL REVIEW COMMITTEE MEMBERS:

Brian Porter, Chair  
Buck Hill, Vice-Chair  
Joseph J. Jaeger, Member  
Larry Rolapp, Member  
Greg Wall, Member

### PUBLIC COMMENTS

### NEW BUSINESS

1. [MINUTES OF THE FINANCIAL REVIEW COMMITTEE MEETING, OCTOBER 26, 2017](#)

RECOMMENDED ACTION: That the Financial Review Committee approve the Minutes and forward to City Council with a recommendation to Receive and File.

2. **FINANCIAL POLICY UPDATE**

a. [Asset Management Policy](#)

RECOMMENDED ACTION: That the Financial Review Committee discuss the policies and provide input to Staff for consideration.

### 3. UPDATE ON OPEN ASSIGNMENTS

- a. Financial Review Committee meeting protocols (Rolapp) (No Handouts)
- b. [Quarterly Financial Report](#)

### 4. OTHER ITEMS FOR DISCUSSION

- a. [Rule 20A](#) (Rolapp)
- b. Deferred Maintenance Projects - FY18 Budget Page 272 (Jaeger) (No Handouts)
- c. Financial Reporting Format including Executive Summaries, prior year comparisons, inclusion of account codes, monthly budgets and accrual basis. (Jaeger) (No Handouts)

### 5. FUTURE SCHEDULED MEETINGS

RECOMMENDED ACTION: That the Financial Review Committee cancel the December 26, 2017 Financial Review Committee meeting and confirm the next regularly scheduled meeting to be held January 23, 2018 at 4:00pm.

## UNFINISHED BUSINESS

There is no Unfinished Business

## STAFF REPORTS

## FINANCIAL REVIEW COMMITTEE MEMBER REPORTS

## ADJOURNMENT

## CERTIFICATION

I, DyAnne C. Weamire, Assistant Administrative Analyst of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall, the Dana Point Post Office, the Capistrano Beach Post Office and the Dana Point Library, on or before Friday, November 24, 2017 in accordance with the law.

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DYANNE C. WEAMIRE, ASST. ADMIN ANALYST      DATE

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.