

# CITY OF DANA POINT

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## JOINT CITY COUNCIL AND FINANCIAL REVIEW COMMITTEE WORKSHOP



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**TUESDAY  
SEPTEMBER 12, 2017  
3:00 P.M.**

## MINUTES

**Location: Dana Point Community Center, 34052 Del Obispo Street, Dana Point, California 92629**

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### CALL TO ORDER

The Joint City Council and Financial Review Committee Workshop of the City of Dana Point, California, was called to order by Mayor Lewis at 3:04 p.m. in the Dana Point Community Center, 34052 Del Obispo Street, Dana Point.

### ROLL CALL OF CITY COUNCIL MEMBERS:

Debra Lewis, Mayor  
Paul N Wyatt, Mayor Pro Tem  
Joseph L. Muller, Council Member  
John Tomlinson, Council Member  
Richard A. Viczorek, Council Member

### ROLL CALL OF FINANCIAL REVIEW COMMITTEE MEMBERS:

Brian Porter, Chair  
Buck Hill, Vice-Chair  
Toni Nelson, Committee Member  
Larry Rolapp, Committee Member  
Greg Wall, Committee Member

STAFF PRESENT: Mark Denny, City Manager; Mike Killebrew, Assistant City Manager; Ursula Luna-Reynosa, Director of Community Development; Matt Sinacori, Director of Public Works and Engineering; Mike Rose, Director of General Services; Beverly Brion, Accounting Supervisor; Kate Lasso, Management Analyst; Robin Harnish, Accountant; Jackie Littler, Executive Assistant; and DyAnne Weamire, Assistant Administrative Analyst.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Viczorek.

## **NEW BUSINESS**

### **1. LONG TERM FINANCIAL PLANNING WORKSHOP**

#### **A. Purpose of the Workshop**

Assistant City Manager, Mike Killebrew provided background and introduced the facilitator of the workshop, Government Finance Officers Association Consultant, Shayne Kavanagh.

#### **B. Ground Rules for the Financial Planning Workshop**

Shayne Kavanagh provided the ground rules and expectations of the workshop.

#### **C. Presentation on Long Term Financial Planning**

Shayne Kavanagh provided a PowerPoint presentation.

#### **D. Interactive Roundtable Stations**

Shayne Kavanagh described each work station and how they were to work.

#### **E. Discussion of Insights**

Each table presented the insights and patterns identified for the whole group to consider.

#### **F. Summary of Key Points**

#### **G. Final Comments and Next Steps**

## **PUBLIC COMMENTS**

There were no Public Comments.

## **ADJOURNMENT**

Mayor Lewis adjourned the workshop at 5:07 p.m.

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DYANNE C. WEAMIRE  
ASSISTANT ADMINISTRATIVE ANALYST