



AGENDA

CITY OF DANA POINT FINANCIAL REVIEW COMMITTEE WEDNESDAY, JULY 26, 2017 4:00 PM

LOCATION: City Hall, Second Floor, City Council Chamber, Suite 210
33282 Golden Lantern, Dana Point, CA 92629

CALL TO ORDER:

ROLL CALL OF COMMITTEE MEMBERS:

Brian Porter, Chair
Buck Hill, Vice Chair
Greg Wall, Committee Member
Larry Rolapp, Committee Member
Toni Nelson, Committee Member

STAFF:

Mike Killebrew, Acting City Manager
Bev Brion, Accounting Supervisor
Kate Lasso, Management Analyst

NEW BUSINESS:

1. Minutes of Financial Review Committee meeting, June 13, 2017

RECOMMENDED ACTION: That the Financial Review Committee approve the Minutes of June 13, 2017 and forward to the City Council with a recommendation to Receive and File.

2. Financial Review Committee Procedures Discussion – Chair Porter

RECOMMENDED ACTION: Discuss procedures to conduct the business of the Financial Review Committee.

3. Referral from City Council: City Attorney Services Model

RECOMMENDED ACTION: Discuss referral and recommend direction for future efforts.

4. Financial Policy Development Update:

- a. GFOA Contract Update
- b. Financial Strength Report – Info Provided by Member Nelson and Member Rolapp.
- c. Risk-Based Analysis of General Reserve Requirements – Info provided by Member Nelson.
- d. Revenue Enhancement – Approach Suggestion by Member Nelson

RECOMMENDED ACTION(S): Receive updates and recommend direction for future efforts.

5. Vehicle Leasing Program – Referral from City Council

RECOMMENDED ACTION: Consider Staff's proposal to execute a vehicle leasing program and provide a recommendation to the City Council.

6. Community Events Research Update by Members Hill and Wall

RECOMMENDED ACTION: Receive updates and discuss direction for future efforts

PUBLIC COMMENTS:

In order to conduct a timely meeting, there will be a three-minute time limit per person and an overall time limit of fifteen minutes for the Public Comments portion of the agenda. State law prohibits the committee from taking action on a specific item unless it appears on the posted Agenda.

COMMITTEE MEMBER COMMENTS:

ADJOURNMENT:

CERTIFICATION:

I, DyAnne C. Weamire, Assistant Administrative Analyst of the City of Dana Point, do hereby certify that a copy of the foregoing Agenda was posted at Dana Point City Hall, the Dana Point Post Office, the Capistrano Beach Post Office and the Dana Point Library, on Friday, July 21, 2017 in accordance with law.

DYANNE C. WEAMIRE, ASST. ADMIN ANALYST

DATE

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PERSONS WITH A DISABILITY WHO REQUIRE A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION IN ORDER TO PARTICIPATE IN A MEETING, INCLUDING AUXILIARY AIDS OR SERVICES, MAY REQUEST SUCH MODIFICATION OR ACCOMMODATION FROM THE CITY CLERK AT (949) 248-3500 (TELEPHONE) OR (949) 248-9920 (FACSIMILE). NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ASSURE ACCESSIBILITY TO THE MEETING.