
**CITY OF DANA POINT
TRAFFIC IMPROVEMENT COMMISSION
APPROVED ACTION MINUTES**

Wednesday, March 19, 2008
3:00 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER: The meeting was called to order at 3:04 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Gary Kamm.

ROLL CALL:

Commissioners Present: Chairman Rod Howorth, Linda Brame, Ahmad Hindiye, Gary Kamm, Wayne Vega.

Staff Present: Sgt. Lynn Koehmstedt (Dana Point Police Services); Matthew Sinacori (City Engineer); Brad Fowler (Director of Public Works and Engineering Services); Conrad Lapinski (Traffic Engineer); Gail Alviar (Commission Secretary).

A. PUBLIC COMMENTS

Any person wishing to address the Commission during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to City staff prior to the Agenda item being called and discussed.

In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. State law prohibits the Commission from taking action on a specific item unless it appears on the posted Agenda.

If anyone has handouts to distribute to the Commission, please follow proper procedure and hand them to the City staff. The City staff will see that they are distributed.

There were no Public Comments.

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B. CONSENT CALENDAR

ITEM 1: Approval of Action Minutes from the February 20, 2008 Traffic Improvement Commission Meeting.

ACTION: Motion made by Kamm to approve the Action Minutes; Seconded by Vega. The Action Minutes were approved. (AYES: Howorth, Brame, Hindiye; Vega; Kamm. NOES: None. ABSTAIN: None. Motion passed 5-0.

ADDED CONSENT ITEM: Camino Capistrano & Via Canon Intersection traffic modifications. Recommendation to add a stop sign on Camino Capistrano, left turn lane onto Via Canon.

ACTION: Motion made by Howorth to add stop sign on Camino Capistrano left turn lane to Via Canon and add striping modifications to the intersection; Seconded by Brame. (AYES: Howorth, Brame, Hindiye. NOES: Vega, Kamm. ABSTAIN: None. Motion passed 3-2).

C. PUBLIC HEARINGS

There were no Public Hearings.

D. PUBLIC MEETINGS

There were no Public Meetings.

E. OLD BUSINESS

ITEM 2: Preferential Parking District Ordinance Modifications

ACTION: Director Fowler reported that comments were received by 3 Commissioners and the Staff Report reflects a mix of the suggested changes. Motion was made by Vega to accept the changes in the spirit of the Ordinance and to bring forward to City Council for

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approval; Seconded by Kamm. (AYES: Howorth, Brame, Hindiye; Vega; Kamm. NOES: None. ABSTAIN: None. Motion passed 5-0.)

ITEM 3: Parking Ordinance, Council Action

ACTION: No Action Required – for information to Commission only. Director Fowler reported that Staff will meet with Sheriff's Office, City Attorney's office and 2 Council Members assigned to this project He will report back their findings at a future Commission meeting. No further action will be required by Commission at this point.

ITEM 4: Camino Capistrano, Report on Survey Results

No Action Required – for information to Commission only. Sinacori reported that Staff did not receive the 67% approval by the surveyed residents to install the speed humps. Commission requested that Staff propose new alternatives for signage and for reducing speed for next meeting. No action is required by Commission at this point.

F. NEW BUSINESS

ITEM 4: Future Agenda Items
 - Street Sweeping Citywide

ACTION: No Action Required – Commissioners were requested to bring their Street Sweeping packet to the next meeting for a "study session".

G. STAFF REPORTS

ITEM 5: Next Meeting Date

ACTION: The next meeting date has been scheduled for Wednesday, April 16th at 3 pm.

H. COMMISSIONER COMMENTS

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Commissioner Vega would like Sgt. Koehmstedt to find out if there have been any complaints logged since the speed humps were installed on Via Velez.

Chairman Howorth also thanked Staff for their hard work on the ordinances.

I. ADJOURNMENT

Chairman Howorth announced the *next* regular meeting of the Traffic Improvement Commission is set for April 16th at 3:00 PM (3rd Wednesday of the Month at 3:00 PM), unless otherwise directed by the Commission, and will be subsequently posted.

The meeting adjourned at 4:53 pm.

**Rodney Howorth, Chairman
Traffic Improvement Commission**