
**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING ACTION AGENDA**

October 15, 2003
7:04-8:15 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairman Schoeffel called the meeting to order.

PLEDGE OF ALLEGIANCE – Commissioner Powers led the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Vice-Chairman Norman Denton, Commissioner April O'Connor, Commissioner Greg Powers, Chairman J. Scott Schoeffel, and Commissioner Steven Weinberg

Staff Present: Kyle Butterwick (Director), Todd Litfin (Assistant City Attorney), Eugenia Garcia (Senior Planner), Brenda Chase (Associate Planner), Albert Armijo (Planning Consultant), and Bobbi Ogan (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of October 1, 2003. (FF# 0120-10/PC Minutes/PC Secretary Binder) [BO]

ACTION: Motion made (Denton) and seconded (Weinberg) to approve the Minutes of the regular Planning Commission Meeting of October 1, 2003. Motion carried 4-0-1. (AYES: Denton, Powers, Schoeffel, Weinberg NOES: None ABSENT: O'Connor ABSTAIN: None)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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D. PUBLIC HEARINGS

There were no Public Hearings.

E. PUBLIC MEETINGS

ITEM 2: One-year extension of Site Development Permit SDP00-16 and Variance V99-13 for a spa development located at One Ritz Carlton Drive.

(FF# 0600-30/SDP00-16/V99-13/Ritz Carlton, 1) [BC]

Applicant: Michael Kollin, Kollin Design Group
Owner: The Ritz Carlton (Strategic Hotel Capital, Inc.)
Location: 1 Ritz Carlton Drive

Request: Allow a one-year extension of discretionary permits approved in October 2000 which granted entitlements to construct a new building on the Ritz Carlton property to house spa services.

Recommendation: That the Planning Commission approve the attached Draft Resolution to allow a one-year extension of Site Development Permit SDP00-16 and Variance V99-13.

ACTION: Motion made (Denton) and seconded (Powers) to adopt Resolution 03-10-15-50 approving Site Development Permit SDP00-16 and Variance V99-13. Motion carried 4-0-1. (AYES: Denton, Powers, Schoeffel, Weinberg NOES: None ABSENT: O'Connor ABSTAIN: None)

F. OLD BUSINESS

There was no Old Business.

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G. NEW BUSINESS

ITEM 3: Staff summary and presentation of the City's Art In Public Places Program.

Eugenia Garcia (Senior Planner) provided a summary of the City's Art In Public Places Program.

ITEM 4: Approval of the Public Art component for the Castillo Del Mar project, required by conditions of approval of City Council Resolution No. 02-07-09-01 for Site Development Permit SDP01-80 and Variance V01-21, that authorized development of 8 new single-family dwellings within Tract 16197, a subdivision of a 2-acre vacant site on property located on the north side of Camino Capistrano, between Paseo Pinzon and Calle Anejo; APN 691-181-03 & 04.
(FF# 0600-30/SDP01-80/V02-21/Pioneer Builders) [AA]

Applicant/

Owner: Pioneer Builders/Monaco Homes

Location: Proposed locations for the public art component are along the project border at Camino Capistrano and throughout the project entry

Environmental: Pursuant to provisions of the California Environmental Quality Act (CEQA), this project was deemed to be Categorically Exempt (Class 32 – Section 15332 – In-fill Development) from provisions of CEQA because it occurs within City limits on a site less than five acres in size that is substantially surrounded by urban development and the project will not result in any significant effects. No additional environmental documentation is needed.

Request: Approval of the public art component for a project comprised of eight single-family dwellings and one lettered lot on a 2 acre site on the northerly side of Camino Capistrano between Paseo Pinzon and Calle Anejo.

Recommendation: That the Planning Commission adopt the attached draft Resolution approving the proposed public art component for the Castillo Del Mar project (Site Development Permit SDP01-80, Variance V01-21, and Tentative Tract Map TTM16197).

There were two (2) requests to speak on this item.

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ACTION: Motion made (Denton) and seconded (Schoeffel) to deny the proposed public art component for Site Development Permit SDP01-80, Variance V01-21 and Tentative Tract Map TTM16197. Motion carried 4-0-1. (AYES: Denton, Powers, Schoeffel, Weinberg NOES: None ABSENT: O'Connor ABSTAIN: None)

ITEM 5: Overview of Sign Code update and Sign Guidelines.
(FF# 0610-15/ZTA02-02/LCPA02-01/Citywide) [BC]

Recommendation: That the Planning Commission review and discuss draft Sign Guidelines and potential sign code amendment. No action is required.

Brenda Chase (Associate Planner) provided a PowerPoint presentation overview of the Sign Code Update and Guidelines.

H. STAFF REPORTS

Kyle Butterwick (Director) provided the Commissioners with a draft Agenda for a workshop meeting with Staff and the Assistant City Attorney. He recommended that Staff schedule the workshop to begin prior to a regular Planning Commission meeting and then proceed with normal business. He suggested that the meeting be held on Wednesday, November 19th and to begin at 5:30 p.m. if that was acceptable to the Commission.

Todd Litfin (Assistant City Attorney) stated that he would be out of the country and would not be available on November 19th. He suggested the December 3rd meeting as an alternative.

There was an agreement reached that the workshop meeting would be held prior to the regular meeting on Wednesday, December 3, 2003 at 5:30 p.m.

Kyle Butterwick reported that he had attended the Coastal Commission hearing in San Diego on the Headlands project last week and that if anyone had any questions about the action of the Coastal Commission he would be happy to address them.

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I. COMMISSIONER COMMENTS

Commissioner Powers stated that it was not his goal to squash the idea of an owner taking a personal involvement in the public art component and only pay the in-lieu fee. He added that he would rather see them invest their time and energy in trying to make the improvements. He felt that the Planning Commission had made a good decision on they had managed the proposal on tonight's Agenda.

J. ADJOURNMENT

Chairman Schoeffel announced that the *next regular* meeting of the Planning Commission will be held on Wednesday, November 5, 2003, beginning at 7:00 p.m. (or as soon thereafter) in the Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 8:15 p.m.