

**CITY OF DANA POINT
PLANNING COMMISSION
REGULAR MEETING MINUTES**

March 23, 2015
6:00 – 6:56 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairwoman Claus called the Regular Meeting of the Dana Point Planning Commission to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Whittaker led the Pledge of Allegiance.

ROLL CALL

Planning Commission Members Present: Chairwoman Liz Claus, Vice-Chairwoman April O'Connor, Norman Denton, Gary Newkirk, and Susan Whittaker

Staff Present: Ursula Luna-Reynosa (Community Development Director), John Tilton (City Architect/Planning Manager), Evan Langan (Associate Planner), Jennifer Farrell (Deputy City Attorney), and Denise Jacobo (Planning Secretary)

A. APPROVAL OF MINUTES

ITEM 1: Minutes of the regular Planning Commission Meeting of March 9, 2015.

ACTION: Motion made (O'Connor) and seconded (Whittaker) to approve the Minutes of the regular Planning Commission Meeting of March 9, 2015, as revised. Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Whittaker NOES: None ABSENT: None ABSTAIN: None)

B. PUBLIC COMMENTS

There were no Public Comments.

C. CONSENT CALENDAR

There were no items on the Consent Calendar.

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D. PUBLIC HEARINGS

ITEM 2: Coastal Development Permit CDP14-0004 and Site Development Permit SDP15-0004 to allow the construction of a new, two-story, professional office building on two vacant lots located within the City's Floodplain and Coastal Overlay Districts at 25775 Las Vegas Avenue.

Project Applicant and

Property Owner:

Douglas Matranga / (Douglas Landscape, Inc.)

Location:

25775 Las Vegas Avenue

Recommendation: That the Planning Commission adopt Draft Resolution 15-03-23-06 approving Coastal Development Permit CDP14-0004 and Site Development Permit SDP15-0004.

Environmental: Pursuant to the California Environmental Quality Act (CEQA), the project is Categorically Exempt per Section 15303 (Class 3 - New Construction or Conversion of Small Structures) in that the project proposes the construction of one new office building on vacant land not exceeding 2,500 square feet of floor area.

Request: Approval of a Coastal Development Permit and Site Development Permit to allow construction of a new office building on two vacant lots located within the City's Coastal and Floodplain Overlay Districts as well as the Appeals Jurisdiction of the CA Coastal Commission, as well as a lot merger to combine two lots into one.

Evan Langan (Associate Planner) presented the staff report.

There being no requests to speak on this item, Chairwoman Claus opened and closed the Public Hearing.

Vice Chairwoman O'Connor stated that she is in favor of project.

Commissioner Newkirk stated the plan fits in as envisioned and he is in favor of the project.

Commissioner Denton stated that the project is an excellent addition and he is in favor of the project.

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Recommendation: That the Planning Commission adopt Draft Resolution 15-03-23-08 approving Coastal Development Permit CDP14-0028

Environmental: Pursuant to the California Environmental Quality Act (CEQA), the project is Categorically Exempt per Section 15301 (Class 1 – Existing Facilities) in that it proposes a nominal increase in square footage to an existing residential dwelling.

Request: Approval of a Coastal Development Permit for additions to a single-family dwelling that will exceed 10 percent of existing square footage on land located within the City's Coastal Overlay District (the California Coastal Zone) and the Appeals Jurisdiction of the California Coastal Commission.

Evan Langan (Associate Planner) presented the staff report.

There being no requests to speak on this item, Chairwoman Claus opened and closed the Public Hearing.

Vice Chairwoman O'Connor stated the remodel was needed and she wished the homeowner/applicant best of luck.

Commissioner Whittaker stated that she can support the project because it conforms to development standards.

Commissioner Denton stated that he agrees with Commissioners' comments, noting that it is a great addition to the street.

ACTION: Motion made (O'Connor) and seconded (Whittaker) to adopt Resolution No. 15-03-23-08 approving Coastal Development Permit CDP14-0028 to allow the addition of 1,680 square feet of new habitable floor area, in conjunction with a 250 square foot expansion of an existing, two-vehicle garage at a single-story, single-family dwelling located at 165 Monarch Bay Drive. Motion carried 5-0.
(AYES: Claus, Denton, Newkirk, O'Connor, Whittaker NOES: None
ABSENT: None ABSTAIN: None)

E. OLD BUSINESS

There was no Old Business.

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F. NEW BUSINESS

There was no New Business.

G. STAFF REPORTS

There were no Staff Reports.

H. COMMISSIONER COMMENTS

There were no Commissioner Comments.

I. ADJOURNMENT

Chairwoman Claus announced that a Special Meeting of the Planning Commission will be held on Monday, March 30, 2015, beginning at 6:00 p.m. (or as soon thereafter) in the Dana Point Community Center located at 34052 Del Obispo, Dana Point, California.

The meeting adjourned at 6:56 p.m.

Liz Claus, Chairwoman
Planning Commission