

**CITY OF DANA POINT
PLANNING COMMISSION
DRAFT SPECIAL MEETING MINUTES**

November 17, 2014
5:33 -6:14 p.m.

City Hall Offices
Council Chamber (#210)
33282 Golden Lantern
Dana Point, CA 92629

CALL TO ORDER – Chairwoman Claus called the Regular Meeting of the Dana Point Planning Commission to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Whittaker led the Pledge of Allegiance.

ROLL CALL

Planning Commission Members Present: Chairwoman - Liz Claus, Vice Chairwoman - April O'Connor, Norman Denton, Gary Newkirk and Susan Whittaker

City Staff Present: Ursula Luna-Reynosa (Director), John Tilton (City Architect/Planning Manager), Danny Giometti (Assistant Planner), Jennifer Farrell (Deputy City Attorney), Kimberlee Eubank (Secretary) and Denise Jacobo (Planning Secretary)

A. RECESS PLANNING COMMISSION MEETING TO A CLOSED SESSION

Chairwoman Claus recessed the Planning Commission meeting at 5:35 p.m. with all members present.

Conference with legal counsel – anticipated litigation, significant exposure to litigation, Government Code § 54956.9 (b), (1 case)

B. RECONVENE PLANNING COMMISSION MEETING

Chairwoman Claus reconvened the Planning Commission meeting at 6:04 p.m. with all members present.

C. CLOSED SESSION REPORT

Deputy City Attorney Farrell stated that she had nothing to report.

D. APPROVAL OF MINUTES

Minutes from the Planning Commission meeting of November 10, 2014 will be included in the agenda for the Planning Commission meeting of December 8, 2014.

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E. PUBLIC COMMENTS

Bob Theel (Dana Point) expressed concern about StillWater Spirits and Sounds Restaurant (formerly known as Renaissance) petition to Department of Alcoholic Beverage Control to modify current conditions of their license to extend permitted hours of in/outdoor entertainment. He doesn't think the city keeps sufficient files [to help] and was concerned that the conditions would interfere with the quiet enjoyment of private property by nearby residents. He requested assistance from the City to alleviate his concerns.

F. CONSENT CALENDAR

ITEM 1: Review of Administrative Development Permit CDP14-0026(A) for additions to and a remodel of an existing, single story, commercial building, located at 34094 Pacific Coast Highway, in the City's Town Center Plan area.

Applicant: Charles d'Arcy & Associates
Owner(s): Steve Mellgren
Location: 34094 Pacific Coast Highway (APN 682-243-07)

Request: Coastal Development Permit CDP14-0026(A) to permit the construction of additional floor area along with a remodel of an existing 1,733 square foot, single story commercial building in the Town Center Plan area.

Environmental: Pursuant to the California Environmental Quality Act (CEQA), the project is Categorical Exempt per Section 15301 (e) (Class 1 – Existing Facilities) in that it proposes a nominal increase in square footage to an existing residential dwelling.

Recommendation: That the Planning Commission affirm the Director of Community Development's approval of Administrative Coastal Development Permit CDP14-0026(A).

ACTION: Motion made (O'Connor) and seconded (Denton) to approve the item on the Consent Calendar affirming the Director of Community Development's approval of CDP14-0026(A). Motion carried 5-0. (AYES: Claus, Denton, Newkirk, O'Connor, Whittaker NOES: None ABSENT: None ABSTAIN: None)

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G. PUBLIC HEARINGS

There were no Public Hearing items.

H. PUBLIC MEETINGS

There was no Public Meeting.

I. OLD BUSINESS

There was no Old Business.

J. NEW BUSINESS

There was no New Business.

K. STAFF REPORTS

Ursula Luna-Reynosa (Director) indicated that the tentatively scheduled December 15, 2014 meeting will not be taking place.

L. COMMISSIONER COMMENTS

Commissioner Whittaker encouraged everyone who is interested to do their holiday shopping in the Dana Point Town Center.

Vice-Chairwoman O'Connor stated that she looks forward to attending the upcoming holiday events, Illuminocean Festival of Lights and the annual Turkey Trot Thanksgiving Race.

Commissioner Newkirk announced that the Dana Hill HS Baseball Team is having their Christmas Tree Fundraiser and if you wish to buy one please stop by and support the program.

Commissioner Denton wished staff and fellow Planning Commissioners a Happy Thanksgiving.

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M. ADJOURNMENT

Chairwoman Claus announced that the *next* regular meeting of the Planning Commission will be held on Monday, December 8, 2014, beginning at 6:00 p.m. (or as soon thereafter) in the City Council Chamber located at 33282 Golden Lantern, Suite 210, Dana Point, California.

The meeting adjourned at 6:14 p.m.

Liz Claus, Chairwoman
Planning Commission

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